



## **Mastering Project Management**

In today's world, where projects are growing in size and complexity at an exponential rate, the importance of mastering project management is now more crucial than ever before. With the implementation of cutting-edge technologies, development of multi-national collaborations and the demand for increased levels in production, safety and quality previously considered unachievable, the way in which projects are managed has had to take a quantum leap forward.

• •

The training courses presented by Turkey Trainings in management and leadership emphasises these decisive competencies that challenge 21st-century international businesses. This collection of related courses includes the vital topics of strategic planning, team development, communication and negotiation, change management, and more. Register today to take the next step to broaden your skills in contemporary best practice and make a measurable impact that will sustain the profitable growth of your organisation in its changing business environment.



01

### This training seminar will highlight:

- · Understanding the fundamental principles of project management
- · Project strategizing and strategic planning
- Controlling projects and management of change
- Risk identification, analysis and control
- · Project leadership and stakeholder management



### At the end of this training course, you will learn:

- · The nature of project complexity and the project life-cycle
- The twenty project management sequence steps
- · How to define and manage project roles and responsibilities
- · How to keep projects under control, within schedule and budget
- $\boldsymbol{\cdot}\;$  How to identify, analyse and effectively manage project risks

03 ~>

### Who should attend?

This training course is suitable to a wide range of professionals but will greatly benefit:

- · Project Directors & Managers
- · Plant Managers & Superintendents
- · Project Planners & Estimators
- · Quality Assurance Managers & Engineers
- · Contract & Procurement Managers
- Project & Discipline Engineers
- · Specialist Technicians & Technical Assistants





# DAYO1

### The Fundamentals of Project Management

- · Key Definitions in Project Management
- · The Project Life-Cycle
- Project Complexity Factors
- · Project Strategizing and Managing the Triple Constraint
- · Project Context & Environment
- · Key Financial Concepts

# DAY 02 Project Planning and Organising

- · The 20 Project Management Sequence Steps
- Defining Project Scope and Developing Work & Cost Breakdown Structures
- · Project Management Roles & Responsibilities
- · Project Planning Inputs, Tools & Techniques
- · Project Estimating Techniques
- · Project Scheduling Methods

# DAY 03

### Implementing, Executing and Controlling Projects

- · Project Implementation & Resource Management
- · Developing Project Control Systems
- · Keeping Projects On-Track & Controlling Change
- · Project Performance Measurement & Key Performance Indicators
- · Earned Value Management
- · Project Progress Measurement from Initiation to Handover

# Project Risk Management

DAY 4: Project Risk Management

- · Risk Management Planning
- · Risk Identification
- · Qualitative Risk Analysis
- · Quantitative Risk Analysis
- · Risk Response Planning & Implementing
- · Controlling Project Risks

# **DAY05**

## Project Leadership and Stakeholder Management

- · Understanding Leadership & Management
- · Working in Project Teams
- · The Team Development Cycle
- · Improving Communication, Delegation & Motivating Skills
- · Managing Stakeholders & Stakeholder Expectations

